



MELBOURNE'S | 'GREEN CREDENTIALS' REPORT 2011



MESSAGE FROM THE MINISTER



Victoria is a state blessed with outstanding natural assets. The diversity of landscapes, vegetation, wildlife and terrains has made us one of the most sought after tourist destinations in Australia. In fact, Parks Victoria manages 39 National Parks and 13 Marine National Parks, of which six are National Heritage listed.

Caring for the environment and implementation of sustainable practices are embedded into the creation and maintenance of our capital city's built environment as well. A shining example of this is the Melbourne Convention Centre – the world's first 'Six Star Green Star' energy-rated Centre. Since opening in 2009 the Centre has received numerous awards for its environmentally cutting edge design and its sustainability practices.

Melbourne's Business Events infrastructure and myriad support services also embrace and reflect this ethos as evidenced in this 2011 Melbourne's 'Green Credentials' Report. Every year the number of products and services listed in the Report grows significantly.

The State Government's investment in, and support of, sustainability projects and practices is just part of our commitment to keeping Victoria's Business Events industry delivering an estimated \$1.2 billion in economic impact every year.

I congratulate the Melbourne Convention + Visitors Bureau for their initiative in producing this report and applaud the Business Events suppliers for their commitment to environmental sustainability. The combined efforts of Government and private enterprise can only strengthen Melbourne's and Victoria's deserved reputation as a world-class Business Events destination.

The Hon. Louise Asher MP

Minister for Tourism and Major Events

FOREWORD

Corporate Social Responsibility (CSR) within the global Business Events industry is increasingly a key influence and, in many cases, a defining factor for event planners when deciding where to hold their next Business Event.

It is with great pleasure that we present the 2011 Melbourne's 'Green Credentials' Report, which identifies the best-practice green initiatives currently being undertaken by Melbourne and regional Victoria's Business Events suppliers.

Now in its fourth year of publication, this Report continues to provide event planners with an easy reference guide to holding an environmentally responsible Business Event. It highlights the green initiatives currently being undertaken by Melbourne and regional Victoria's Business Events suppliers, including accommodation and transport providers, meeting and event venues, event management companies and caterers.

The results of this year's Report are once again very impressive. In addition to attracting a 6% increase in the number of businesses participating, the Report also revealed that *all* respondents are encouraging paper reduction procedures by communicating electronically wherever possible (up by 78% from 2010) and *all* have a recycling program in place (up by 12% from 2010). This is an exceptional result and one which we hope will grow even more in the next Report.

The Melbourne Convention + Visitors Bureau (MCVB) continues to support the Business Events industry with its own set of green initiatives including the 'Event Carbon Calculator' powered by the Carbon Reduction Institute to allow event planners to calculate, reduce and offset the emissions of events held in Melbourne; a low carbon impact incentive travel website, which includes itineraries; and; a 'Green Check-list' in the *Melbourne Planner's Guide*.

MCVB's contribution to CSR continues to be recognised. In April 2011, at the Meetings and Events Australia (MEA) awards, MCVB was bestowed with the prestigious 'Corporate Social Responsibility' Award for organisations with more than 30 employees.

The 2011 Melbourne's 'Green Credentials' Report is a fantastic tool for event planners wishing to work with Melbourne and regional Victoria's Business Events suppliers who consistently strive to deliver environmentally sustainable practices.

Sandra Chipchase

Chief Executive Officer
Melbourne Convention + Visitors Bureau
June 2011

NB: All MCVB members are identified in this report by the Green Leaf logo 

CONTENTS

| | | |
|-----------|--|----|
| 5 | Executive Summary | |
| 6 | Introduction | |
| | Objectives..... | 6 |
| | Methodology | 6 |
| 7 | Results | |
| 10 | Submissions | |
| | Accommodation..... | 10 |
| | Audio Visual & Computer Hire..... | 19 |
| | Convention Bureaux & Tourism Organisations..... | 20 |
| | Event Management..... | 22 |
| | Food & Wine..... | 25 |
| | Meeting & Unique Venues..... | 26 |
| | Shopping | 32 |
| | Specialist Suppliers..... | 32 |
| | Team Building, Conference Branding & Engagement..... | 36 |
| | Transport | 36 |
| 38 | Conclusions & Acknowledgements | |

Melbourne's 'Green Credentials' Report 2011, written, conducted and released by MCVB, identifies the key green initiatives, such as waste management and water reduction, which have been implemented by Melbourne and regional Victoria's leading Business Events suppliers. The audit was undertaken online between October 2010 and April 2011 and the survey requested information on each company's environmental policies.

The 2011 Report highlighted a dramatic improvement from 2010 in company practices including a:

- 78% increase in the number of businesses that encourage paper reduction
- 72% increase in the installation of dual-flush toilets
- 58% increase in the number of businesses that actively switch off appliances when not in use
- 56% increase in the number of businesses that source food and/or manufacturers locally.

Specifically, of the Business Events suppliers in Melbourne and regional Victoria who participated in the study:

Water management

- 89% have dual-flush toilets (up by 72%)
- 80% use water efficient shower heads (up 48%)
- 68% provide an optional towel and linen washing service (up 47%).

Waste management

- 100% encourage paper reduction procedures by communicating electronically wherever possible (up by 78%)
- 100% have a recycling program in place for paper, glass, bottles and print cartridges (up 12%)
- 65% source food and/or manufacturers locally (up 56%).

Energy management

- 94% actively switch off computers, lights and air conditioning when not in use (up by 58%)
- 91% use energy efficient light globes in their workplace (up 39%)
- 54% have installed ventilation systems to minimise heating and/or cooling needs (up 43%).

Environmental program participation

- 73% participate in Earth Hour (up by 68%)
- 24% have introduced the waterMAP initiative (up 16%)
- 17% support SecondBite (up 16%).

Strategies implemented

- 81% provide education and communicate to staff, guests, clients and suppliers about their green initiatives and encourage them to participate (up by 16%)
- 65% provide staff inductions and/or training on their operations to ensure staff adhere to the environmentally friendly processes put in place (up 38%)
- 59% have developed an environmental plan and/or have conducted a sustainability audit of their business (up 24%)
- 55% use and/or provide biodegradable products (up 44%)
- 35% have participated in tree planting (up 25%).

Accolades and accreditations

- 27% are involved in the Waste Wise program (up by 17%)
- 25% are certified with Earth Check (Green Globe), (up 6%)
- 17% hold AAA Tourism Green Stars (up 8%)
- 8% participate in Savings in the City (up 4%).

Projects to be completed

The types of projects companies initiated but are yet to complete are:

- An environmental management plan
- An environmental audit
- Development of green power options
- Organics recycling
- Renewable solar power options
- Implement tree planting
- Participant in Earth Check Lite.

Green principles

- 78% have seen an increase in their customers' interest in green principles during the last two years
- 68% indicated that their customers are interested in green options
- 89% believe that promoting their businesses' green principles is important.

INTRODUCTION

For the last four years, MCVB has produced an annual Melbourne's 'Green Credentials' Report, as part of its leadership and commitment to supporting green initiatives for the Business Events industry in Victoria.

The Report identifies the green initiatives that have been undertaken by Melbourne and regional Victoria's premier Business Events suppliers, including accommodation and transport providers, meetings and events venues, event management groups and caterers.

As the requirement for environmentally responsible Business Events continues to rise for buyers and event planners when deciding on a destination, so too does the commitment of Melbourne and regional Victoria's suppliers who are constantly striving to improve their sustainable practices. As evidenced in this Report, the positive work being done in many areas in and around Melbourne broadens the appeal of the State and provides it with a competitive edge.

This Report is designed to provide event planners with an easy reference guide to the Business Events suppliers who have instituted green initiatives to assist planners in making an informed decision when staging an environmentally sustainable event in Melbourne. MCVB is pleased to present this report which exemplifies Melbourne suppliers' exceptional dedication to caring for the environment.

Objectives

Consistent with the previous reports, the objectives of the 2011 audit were:

- 1. To identify businesses in the industry that are actively implementing green initiatives.
- 2. To demonstrate that Melbourne, and regional Victoria, is a destination that is committed to reducing the impact of Business Events on the environment and that is well equipped to meet the industry's demands for green events.

Methodology

A total of 83 businesses participated in Melbourne's 'Green Credentials' audit conducted between October 2010 and April 2011. These businesses consisted of members of both MCVB and the Australia Hotels Association (AHA), as well as other companies operating in the Business Events industry.

The audit process was simplified this year, whereby an online survey was designed and used to capture the relevant information rather than requesting businesses to write and submit their individual initiatives. This allowed for more evidence to be gathered regarding improvement from previous years.

An electronic invitation was sent to members encouraging them to participate in the audit. The link to the online survey was also featured in the Tourism Victoria and City of Melbourne newsletters. The survey requested information on green initiatives including water management, waste management, energy management, green program participation, strategies implemented, accolades received and projects to be completed.

Participants represented a range of products and services operating in the Business Events industry in Melbourne and regional Victoria, as shown below.

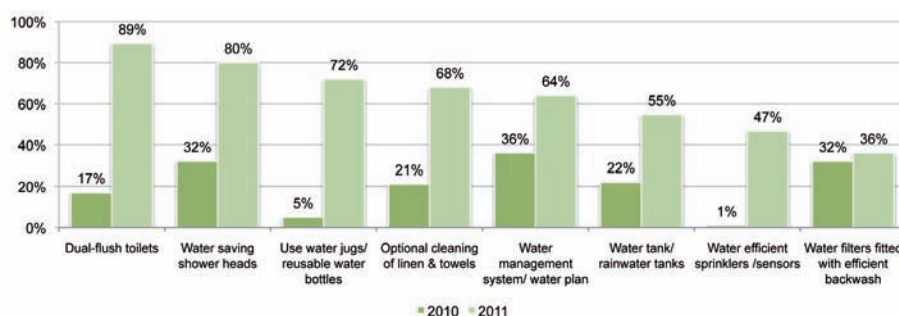
| Sector | Percentage |
|--|-------------|
| Accommodation | 35% |
| Meeting and unique venues | 22% |
| Specialist suppliers | 14% |
| Event management | 13% |
| Convention bureaux and tourism organisations | 6% |
| Transport | 5% |
| Shopping | 4% |
| Food and wine | 1% |
| Total | 100% |

The results are presented in the following section.

Water Management

The five main water management initiatives adopted by respondents were; the installation of dual-flush toilets (89%), change to water saving shower heads (80%), use of water jugs/ reusable water bottles (72%), providing guests with optional towel and linen cleaning services (68%) and the development of a water management system/water plan (64%).

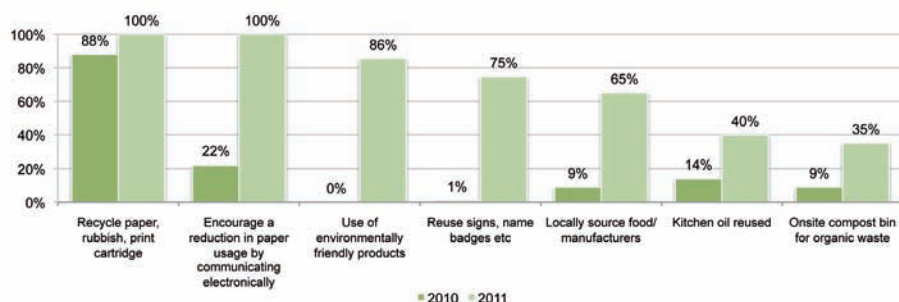
The most noticeable improvements from the last report were; a 72% increase in the number of businesses that have efficient toilet flushing systems and a 47% increase in optional cleaning of linen and towels and installation of efficient water filters. The other initiatives respondents mentioned included installation of waterless urinals, flow restrictors on taps, rainwater capture and water recycling.



Waste Management

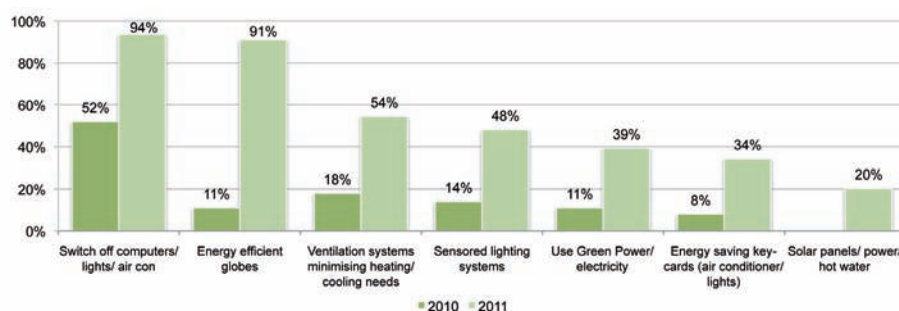
All of the businesses that participated in Melbourne's 'Green Credentials' audit have implemented a recycling program to encourage the reduction in paper usage. A further 75% reuse signs and name badges and 65% source food/manufacturers locally.

When comparing these figures to last year, electronic communication increased by 78% and sourcing food and manufacturers locally increased by 56%. In addition, this year saw a 26% increase in the number of businesses that reuse kitchen oil and have an onsite compost bin for organic waste. Another waste management initiative mentioned was the use of microfibre cleaning.



Energy Management

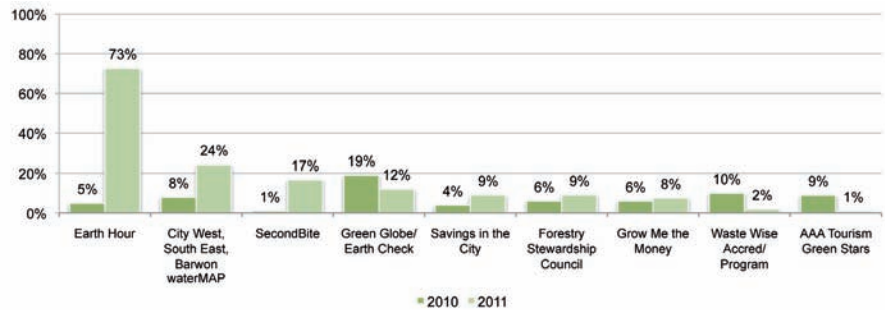
The vast majority (94%) of respondents stated that computers, lights, air conditioning and other appliances are actively switched off when not in use (up by 58% from 2010). Consistent with the previous year, the switch to energy efficient light globes has continued, as indicated by 91% of respondents (up by 39%). More than half of the businesses have installed ventilation systems to minimise heating and cooling needs (up by 43%). A Computerised Building Management System (CBMS) was also mentioned by one respondent as another energy saving initiative.



RESULTS ...continued

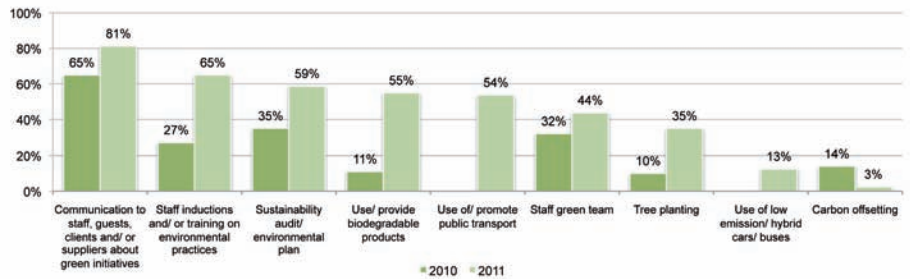
Program Participation

There are a number of sustainable programs that the Business Events industry is able to be part of. Almost three quarters (73%) of respondents indicated they had participated in Earth Hour, a 68% increase from last year. The waterMap initiative has also been embraced by 24% of respondents (up by 16%) in addition to 17% who are involved with SecondBite (up by 16%). Other programs mentioned by some respondents included Green Fleet, National Australian Built Environment Rating System, Green Biz Check, Green Table Australia, Climate Protection Program and the Greener Government Building Initiative.



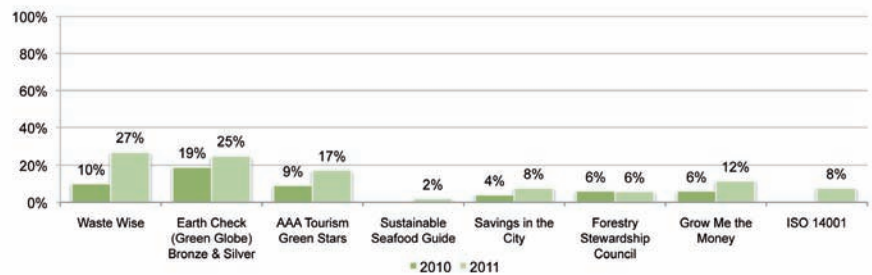
Strategies Implemented

The majority of the businesses represented in the survey provide education to and communicate with staff, guests, clients and suppliers about their green initiatives (up by 16%) and incorporate staff inductions and/or training on these initiatives into their operations (up by 38%). There has also been an increase in the number of sustainability audits conducted and/or the development of an environmental plan (up by 24%). Similarly, more businesses are using and/or providing biodegradable products (up by 44%) and have participated in tree planting (up by 25%) since the last Report. Other strategies implemented included renewable electricity, free parking for hybrid and electric vehicles, use of electric golf carts and non-motorised trolleys, adopting a sustainable food philosophy and green building developments.



Accolades and Accreditations

According to respondents, 27% are involved in the Waste Wise program (up by 7%) and 25% are certified with Earth Check (formerly Green Globe), Bronze or Silver status (up by 6%). A further 17% of respondents hold AAA Tourism Green Stars (up by 8%) and 8% participate in Savings in the City (up by 4%). Other accolades and accreditations mentioned by respondents included the Meetings and Events Australia (MEA) Corporate Social Responsibility Award, RACV Victorian Tourism Awards and Ecobuy.



Projects to be Completed

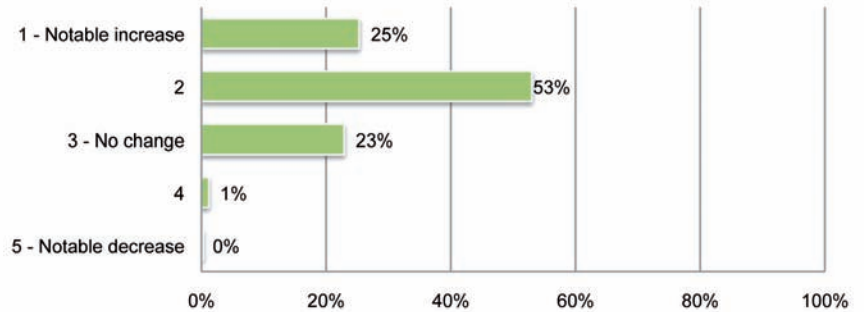
Some of the key projects that respondents indicated were currently being implemented in their business included:

- Environmental management plan
- Environmental audit
- Green power options
- Organics recycling
- Solar power options
- Tree planting
- Earth Check Lite
- LED lighting installations
- Additional water tanks
- Certification with AAA Tourism Green Stars and Green Fleet
- Using hybrid vehicles
- Involvement with the National Carbon Offset Standard.

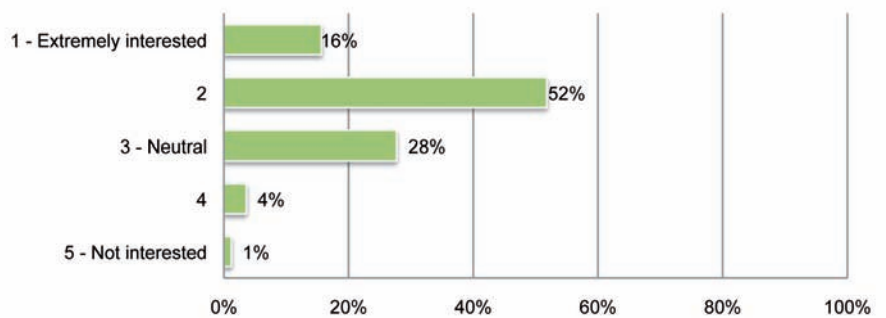
Green Principles

The importance of green principles has increased dramatically with 78% of respondents indicating their customers' interest in such principles had grown in the last two years. Furthermore, 68% indicated that their customers are interested in green options, while 89% believe that promoting their businesses' green principles is important.

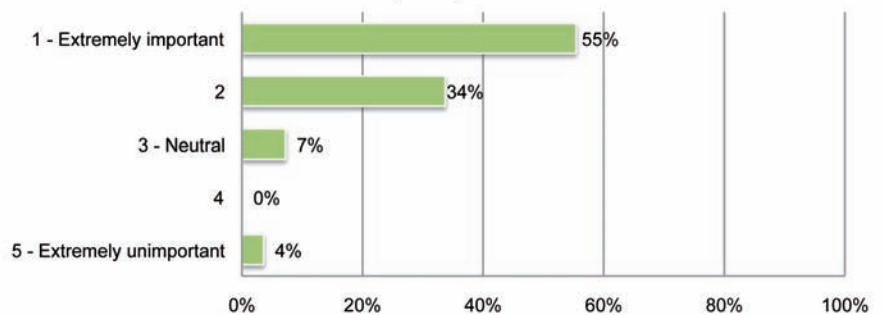
Have you seen a change in your customers' interest in green principles in the last 2 years?



Are your customers interested in green options?



How important is it that your business is promoted for its green principles?





ACCOMMODATION

ACCOMMODATION

ACCOR ASIA PACIFIC

www.accor.com.au

Accor has a variety of hotel brands, from Sofitel to Formule 1, all of which are required to participate in green initiatives that stem from a number of sources. Each hotel is required to complete Accor's annual Environmental Charter, which is designed to measure their performance in the area of environmental sustainability. The charter specifically examines the hotel's green performance in relation to energy usage, waste management and recycling. In addition, some hotel brands are required to participate in other programs such as Earth Check (Green Globe).

Water Management

- ✓ Dual-flush toilets
- ✓ Water saving shower heads
- ✓ Water filters fitted with efficient backwash
- ✓ Optional cleaning of linen and towels
- ✓ Water tank/rainwater tanks
- ✓ Water efficient sprinklers/sensors
- ✓ Use water jugs/reusable water bottles
- ✓ Water management system/water plan.

Waste Management

- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ On-site compost bin for organic waste
- ✓ Locally sourced food/manufacturers
- ✓ Reuse signs, name badges etc
- ✓ Reuse kitchen oil
- ✓ Use of environmentally friendly products.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited
- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Savings in the City.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Silver
- ✓ Waste Wise

Projects to be Completed

- ✓ Green Power options
- ✓ Organics recycling
- ✓ Environment management plan
- ✓ Environmental audit.

ALL SEASONS KINGSGATE HOTEL

www.kingsgatehotel.com.au

The All Seasons Kingsgate Hotel has implemented a number of green initiatives including water saving devices in all rooms; signage regarding linen change; recycling of glass and paper; and energy efficient globes. In recent renovations dual-flush toilets were added to each room.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Accor Earth Day.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

ALTO HOTEL ON BOURKE

www.altohotel.com.au

Alto Hotel on Bourke has made a commitment to a resource smart, environmentally sustainable policy. With the help of its guests, suppliers, committed management and staff, plus a significant capital investment, it has made energy, resources and waste savings to minimise its environmental impact.

To stay true to its commitment, Alto Hotel on Bourke submitted all energy, water and waste accounts for benchmarking by Earth Check (Green Globe).

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Grow Me the Money
- ✓ Savings in the City
- ✓ AAA Tourism Green Stars
- ✓ Waste Wise.

Strategies Implemented

- ✓ 100% renewable electricity
- ✓ Design and construction to maximise insulation of temperature and noise
- ✓ Free parking for hybrid and electric vehicles
- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Conde Nast World Saver 2010 - Environment Preservation
- ✓ Winner 2009 Victorian Tourism Awards - Sustainable Tourism
- ✓ Winner 2009 & 2008 HMAA Awards - Sustainable Tourism
- ✓ Finalist 2009 & 2008 Premier's Sustainability Award
- ✓ Earth Check (Green Globe) - Silver Certification
- ✓ Carbon Neutral - Carbon Reduction Institute

Projects to be Completed

- ✓ Additional water tank
- ✓ Resurface roof to reflect sunlight / heat
- ✓ Covert remaining 60% of restaurant lighting to LED
- ✓ National Carbon Offset Standard accreditation.

Other

- Biodegradable pens
- Biodegradable bin liners
- Electric car recharge points
- Double glazed windows
- Carbon neutral
- Recycle batteries.

AMORA HOTEL RIVERWALK MELBOURNE

www.amorahotels.com.au

The Amora Riverwalk Hotel is a 4.5 star, 111-room, accommodation hotel located in Richmond, an inner city suburb, on the banks of the Yarra River. The hotel has benchmarked certification with Earth Check (Green Globe). The hotel recycles where possible, separating paper from cardboard, bottles and general waste. During its refurbishment three years ago water restrictors were installed in all accommodation rooms. Approximately 12 months ago the hotel started installing LED globes throughout, which has reduced its power usage dramatically. Management and staff in all areas of the hotel make a concerted effort to be green.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Encourage double-sided printing
- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

BAYVIEW ON THE PARK

www.bayviewhotels.com/bayviewonthepark

Bayview On The Park has been committed to a range of green initiatives for some years. Water efficient shower heads, flow control taps and energy efficient globes were fitted in all guest rooms and most public areas long before government-funded swap overs became available. Rain water tanks are used to water the gardens, wash down outdoor areas and top up water features year round. All accommodation, banquet facilities and public area heating and cooling facilities have been fitted with individual controllers and all non-essential lighting is on timers.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ City West waterMAP.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport.

CITADINES ON BOURKE MELBOURNE

www.citadines.com.au

Citadines on Bourke Melbourne's parent company, CapitaLand, is dedicated to environmental sustainability, as evidenced by the accolades achieved by its properties for their environmentally-friendly designs and features.

CapitaLand is committed to environmentally-friendly practices as demonstrated through the establishment of a group-wide 'Green Committee' to spearhead environmental initiatives. The Green Committee is guided by a steering committee, chaired by the Group President and Chief Executive Officer (CEO), and comprises the CEO's of the company's various business units. The Green Committee established an environmental management system to ensure that environmental practices for development and management of CapitaLand's properties are implemented consistently across the group.

At grass roots level, Citadines on Bourke Melbourne has a number of environmental policies in place. The entire non-smoking property, which was completed in 2010, features dual-flush toilets, water saving showerheads and dish draws, recycling and energy saving programs, energy saving key cards and motion sensor lighting. Wherever possible, promotional materials are printed on FSC approved paper sources or recycled paper stock.

Water Management

- ✓ Water saving dish draw style dishwashers
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport.

Projects to be Completed

- ✓ AAA Tourism Green Stars
- ✓ Environmental audit.

CLARION SUITES GATEWAY

www.clarionsuitesgateway.com.au

Clarion Suites Gateway Hotel is committed to sustainable development and environmental conservation. As a leading 4.5 star Melbourne Central Business District hotel, it understands the environmental issues facing major cities, such as water resources, climate change, surging energy prices and increasing resource consumption. The hotel recognises that hotels have a large impact on the environment and understands its responsibility to provide quality service whilst protecting the environment. The hotel aims to:

1. Comply with relevant environmental legislation and codes of practice in Melbourne
2. Recognise the environmental impacts associated with the hotel's operations
3. Conserve natural resources by initiating better management of energy, water usage and waste production
4. Provide training and encourage employees to work in an environmentally responsible manner
5. Engage with guests and stakeholders on environmental initiatives
6. Measure environmental performance on a regular basis and continue to improve our environmental standards

This policy statement will be reviewed annually to ensure it remains relevant to the activities of the hotel and may be updated if required.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ AAA Tourism Green Star Accredited
- ✓ AHA Green Accredited
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ Organics recycling.

CROWN MELBOURNE LIMITED

www.crowncasino.com.au

Crown is committed to making meaningful contributions towards reducing its environmental impact by pursuing sustainable practices in all of its operations. This commitment is fundamental to the way it does business. This commitment is consistent with the hotel's objective of creating memorable customer experiences and enhancing shareholder value.

Crown's ongoing environmental sustainability commitment focuses on three key pillars: energy efficiency, water conservation and life-cycle management. Crown's goal is to develop, implement and promote programs to reduce its environmental footprint by:

- Creating an awareness of the need for change among employees, customers, contractors and the community;
- Partnering with leading experts to learn and adopt new ways of responding to environmental sustainability challenges; and
- Introducing new strategies, technologies, systems, practices, procedures and programs to deliver sustainable reductions in energy, water usage and waste generation.

Water Management

- ✓ Water management system/water plan
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Waste Wise.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options.

Other

This year, Crown implemented a number of sustainability initiatives, including a comprehensive monitoring and reporting system that provides live data for measuring electricity, gas and water consumption.

State-of-the-art energy and water efficiency technologies were adopted during the development of Crown Metropol and Crown Conference Centre.

Energy Efficiency

Crown continues to reduce energy consumption through initiatives such as site-wide lighting reviews to identify lighting replacement and control upgrade opportunities.

The installation of 13 new KONE lifts at Crown Towers will result in annual energy savings of over 1.2 million kWh. This represents greenhouse gas savings of more than 1,500 tonnes.

Water Conservation

Crown has continued water reduction initiatives through its approved waterMAP program including the installation of waterless woks. A significant amount of water is used during wok cooking and the hotel has been able to save up to 5,000 litres per day per waterless wok stove; a total of 1.8 million litres per year.

Life Cycle Management

Crown works with suppliers/employees/customers/waste management contractors to develop more sustainable consumption and production patterns.

The polystyrene recycling scheme is a good example. Over 15 cubic metres of polystyrene is generated per day (5,475 per year), all of which is diverted to a recycling facility and reused as office stationery.

CROWNE PLAZA MELBOURNE

www.crowneplaza.com

In September 2005, Crowne Plaza Melbourne became involved in the Savings in the City – Waste Wise program through the City of Melbourne.

Previously only 7% of the hotel's total waste was recycled. In 2007 the hotel commissioned a rubbish audit through Great Forests. The hotel is now recycling 87% of all paper and cardboard, saving \$7,000 this year to date in waste removal fees.

What started as a waste savings program soon escalated into a comprehensive commitment to lowering carbon emissions through gas, electricity, and reducing the amount of water used and land fill produced.

Crowne Plaza Melbourne has developed and implemented seven comprehensive long term environmental strategies to ensure the hotel continues to reduce its environmental impact and improve best practice:

- Implementation of an environmental committee
- 'Reduce, Reuse and Recycle' initiatives
- Water conservation and management
- Energy conservation and management
- Community benefits
- Audit on the impact of all hotel practices
- Commitments for the future

The initial component in developing the hotel's environmental strategy was the establishment of an environmental committee which has been integral in implementing, promoting and encouraging sustainability practices throughout all facets of the business.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited
- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Savings in the City.

Strategies Implemented

- ✓ Recycling training sessions part of every new employee's orientation program
- ✓ Work with each department to create practical ways to limit waste going to landfill
- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze benchmarking status and currently preparing for Earth Check Silver benchmarking.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

Other

Crowne Plaza Melbourne has invested significantly in improving lighting types and installing timers and sensors, including the implementation of LED lighting in lobby areas. These changes not only reduce energy costs, but significantly reduce maintenance costs.

Infra red sensors have been installed in all rooms which turn off lights automatically if the room is unoccupied. A new thermostat upgrade causes fewer shifts between higher and lower temperatures, saving energy on maintaining a constant room temperature.

An additional audit by Sustainability Victoria was converted into an 'energy management systems project' (total cost \$180,000) that was finalised in 2009. Projected savings of 569,347kWh (14.3% of total annual consumption) of electrical energy and 1,716 GJ of natural gas energy (6% of total annual consumption) and a significant reduction in greenhouse gasses per year are forecasted as a result.

An environmental guest engagement pilot program was also implemented which gave guests the option of opting in to environmental initiatives. Pilot guest rooms showed an increase in towel reuse, a reduction in linen laundry and a reduction in waste. This successful program is now being rolled out to other IHG hotels in Australia and New Zealand.

FOUR POINTS BY SHERATON GEELONG

fourpoints.com/geelong

The Four Points by Sheraton Geelong has implemented a number of green initiatives which include: quarterly environmental management meetings; a water plan to reduce water usage by five percent; optional newspapers for hotel guests; an indoor plant strategy and environmental compliance to all guidelines, polices and laws.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Barwon waterMap
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Waste Wise.

HILTON MELBOURNE SOUTH WHARF

www.hilton.com

Hilton Melbourne South Wharf is 100% committed to sustainability and green initiatives. In the last year, the hotel has implemented the Hilton Lightstay program, which is the sustainable property operations rating and tracking system.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

HILTON ON THE PARK MELBOURNE

www.hiltonmelbourne.com.au

Hilton Worldwide, within its owned hotels and corporate offices, commits to the following five-year reductions (2009-2014) from direct operations:

- Reduce energy consumption by 20%
- Reduce CO2 emissions by 20%
- Reduce output of waste by 20%
- Reduce water consumption by 10%.

In addition to these measurable short-term targets, Hilton on the Park Melbourne is committed to focusing on some high impact areas that offer huge potential long-term benefits, including sustainable buildings and operations and the advancement of sustainable design and construction, operations, chemical management and purchasing.

The hotel is also committed to the advancement of renewable energy as a source of power for operations, not only to reduce its carbon footprint but to develop a viable commercial infrastructure for powering its buildings.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Environment management plan.

Other

Hilton Australasia Meetings & Events:

A Sustainable Choice

At every meeting and event held at participating hotels across Australia and New Zealand, Hilton will offset the carbon emissions generated by the use of each meeting room and the food consumed at no additional cost to the client.

Hilton's Offsets Support Renewable Energy

Hilton is committed to the advancement of renewable energy as a source of power for its operations, not only to reduce its carbon footprint but to develop a viable commercial infrastructure for powering its buildings.

Together with its partner, Climate Friendly, Hilton is purchasing Carbon Offsets that support its renewable energy goals, for powering its buildings.

HOLIDAY INN MELBOURNE AIRPORT

www.holidayinn.com.au

Holiday Inn Melbourne Airport has implemented a new waste management program which has reduced the amount of waste going to landfill by 40%, an improvement of more than 18% on the best practice level as defined by Earth Check (Green Globe).

Water Management

- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Check (Green Globe)
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze.

Projects to be Completed

- ✓ Tree planting
- ✓ Environment management plan.

HOLIDAY INN MELBOURNE ON FLINDERS

www.holidayinn.com.au

Holiday Inn Melbourne on Flinders has made significant reductions in waste and carbon dioxide emissions. Waste has been reduced from 5.1 litres to 4.2 litres per guest night. Carbon dioxide emissions have been reduced by 175 tonnes, which is the equivalent to removing 38 cars from the road.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads.

Waste Management

- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Check (Green Globe)
- ✓ SecondBite
- ✓ Earth Hour
- ✓ Savings in the City
- ✓ Waste Wise.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

HOTEL CHARSFIELD

www.charsfield.com

The Hotel Charsfield is committed to reducing its carbon footprint through a series of recycling and environmentally sustainable initiatives.

The importance of recycling is instilled during training with the crew throughout the building. Water saving initiatives have been implemented such as installing showers, rather than baths, in all guest rooms.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks

- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport.

IBIS MELBOURNE GLEN WAVERLEY

www.ibishotels.com

The Ibis Melbourne Glen Waverley makes a concerted effort to train all team members and raise awareness of the importance of integrating environmental protection into their daily routines. All guests are also informed of the actions that have taken place and are given suggestions on where they too can assist.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ Forestry Stewardship Council
- ✓ Waste Wise.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options
- ✓ Tree planting
- ✓ Environment management plan
- ✓ Environmental audit.

JASPER HOTEL

www.jasperhotel.com.au

At Jasper Hotel, accommodation rooms, meeting facilities and public areas are being retro-fitted with low wattage LED downlighting. All waste from guest rooms is separated into wet and recycled waste products for appropriate collection.

All public area air conditioning is now fitted with auto-timers that require resetting if use is required. This reduces unnecessary usage, especially on weekends and overnight.

Water Management

- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

MELBOURNE MARRIOTT HOTEL

www.melbournemarriott.com

Marriott globally is very committed to sustainability and encourages green initiatives. Business goals include a specific section that addresses energy saving and recycling and yearly targets are set. This year's target is to lower HLP by 3% and recycle 30% more than last year. Last year's targets were met.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP
- ✓ Savings in the City
- ✓ Environmental Week.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ NBRIS
- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ Lighting audit
- ✓ Green Power options
- ✓ Organics recycling.

Other

- Installation of sub-metering for a better understanding of the electrical/water consumption
- BMS upgrade for a more efficient air conditioning control
- Heating system upgrade
- LED retro-fit program.

MERCURE MELBOURNE CAROLINE SPRINGS

www.mercurecarolinesprings.com.au

Mercure Caroline Springs' conference focus is for carbon neutral events; all greenhouse gases produced during meetings are offset by funding renewable energy sources through the Carbon Reduction Institute. The hotel funds the cost of the offsets and does not pass them on to its clients. At the end of each event the hotel sends the client an official certificate detailing the amount of carbon, in tonnes, that has been offset.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting.

QUALITY HOTEL BATMAN'S HILL ON COLLINS

www.batmanshill.com.au

Quality Hotel Batman's Hill on Collins is committed to sustainability and green initiatives through numerous channels, including water, waste and energy management.

Water Management

- ✓ Waterless urinals in all public toilets
- ✓ Dual-flush toilets
- ✓ Water saving shower heads.

Waste Management

- ✓ Waste management is shared in a joint agreement with another hotel which has the facility to store and manage the service of the hotel bins. Any green initiative implemented requires a joint agreement between both parties.

Energy Management

- ✓ 54% of rooms are fitted with 3.8 watt LED globes in bedside lamps and six star energy consumption air conditioners. The hot water of 54% of the rooms is heated as required. The remainder of the hotel rooms' hot water supply is heated by gas on demand with approximately 800 litres in reserve.
- ✓ Sensor lighting systems
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Two of the hotel's most senior committee members are undertaking environmental projects to develop environmental policies and procedures for each department and research alternative resources.

RADISSON ON FLAGSTAFF GARDENS MELBOURNE

www.radisson.com/melbourneau

As part of Carlson Hotels Worldwide, Radisson on Flagstaff Gardens Melbourne participates in internationally recognised Earth Check (Green Globe) benchmarking and certification and has achieved Silver accreditation status. This has been achieved through on going attention to detail in its operation and implementing best practices as identified in the industry.

Water Management

- ✓ Dual-flush toilets
- ✓ Water saving shower heads
- ✓ Optional cleaning of linen and towels
- ✓ Use water jugs/reusable water bottles.

Waste Management

- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Locally sourced food/manufacturers
- ✓ Reuse signs, name badges etc
- ✓ Reuse kitchen oil
- ✓ Use of environmentally friendly products
- ✓ Use of microfibre cleaning in food and beverage areas.

Energy Management

- ✓ Energy efficient globes
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Use Green Power/electricity
- ✓ Computerised Building Management System.

Program Participation

- ✓ Earth Hour
- ✓ Earth Check (Green Globe).

Strategies Implemented

- ✓ Sustainability audit/environmental plan
- ✓ Carbon offsetting
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Staff inductions and/or training on environmental practices.

Projects to be Completed

- ✓ Environmental audit.

Accolades Received

- ✓ Earth Check (Green Globe) Silver.

RYDGES BELL CITY

www.bellcityeventcentre.com.au

Rydges Hotel Bell City is an 827-room accommodation complex and includes conference facilities, a swimming pool and gym facilities in addition to a series of food and beverage outlets, including CHILL Restaurant and Bar.

Rydges Hotel Bell City is committed to continually improving its environmental and sustainability performance and meeting its annual benchmarking standards.

Rydges Hotel Bell City has implemented an environmental management system and meets Earth Check (Green Globe) requirements by recycling all cardboard and paper. It is also in the process of obtaining recycle bins for all globes.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

SILVERWATER RESORT

www.silverwaterresort.com.au

Silverwater Resort remains committed to the sustainability of the pristine local environment and has implemented an environmental action plan. Through a process of continual improvement, development and a philosophy of sustainable business practice, the Resort aims to commit to environmental best practice and the prevention of pollution in all resort operations.

Silverwater Resort works closely with its business partners, clients and suppliers to continually refine its work practices and operations. The Resort actively promotes and encourages the adoption of ecologically sustainable work practices and operations within its organisation and the general community.

Silverwater Resort employs environmental considerations in purchasing decisions and incorporates environmental management considerations into its core business plans and management practices. The Resort regularly monitors and reports on its environmental practices and continues to identify new areas for improved performance. As a minimum, the Resort complies with applicable legal requirements, relevant government policies and the Resort's environmental management plans.

Water Management

- ✓ Resort street scapes and buildings capture rainwater for garden and lawn irrigation
- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ All swimming pools are solar heated
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ City West waterMAP.

Strategies Implemented

- ✓ Use of electric golf carts and non-motorised trolleys
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ Environment management plan.

THE ASCOTT LIMITED

someset.com

The Ascott Limited created a Green Committee last year to find/discuss green initiatives and how to implement them.

Water Management

- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Television off instead of on stand by in guest rooms
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products.

Accolades Received

- ✓ AAA Tourism Green Stars.

THE HOTEL WINDSOR

www.thehotelwindsor.com.au

The Hotel Windsor is committed to working towards a sustainable future. With experience spanning more than 128 years, the hotel has acknowledged that the process of reducing impact on the earth is not a 'one-off' event, but rather a continuing mindset which requires action, not promises.

In the past 18 months alone, the hotel has been involved in numerous green initiatives, brought about through innovation and staff who are genuinely passionate about the environment.

Policies and procedures have been refined and some re-written completely, while some fittings in the hotel have been changed to make them more energy efficient to reduce the hotel's carbon footprint. Management ensures that all new appliance purchases are subject to the strictest energy and water consumption standards, while the overall refurbishment plan is far grander.

Once complete, the refurbished hotel will be an industry leader in the use of sustainable technology and construction, especially when applied to a heritage property.

With clear action in the present, and a strong commitment to the future, The Hotel Windsor is well-placed to meet the environmentally-friendly standards expected of guests both now and into the future.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ Waste Wise.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

THE LANGHAM MELBOURNE

www.langhamhotels.com

The Langham Melbourne is committed to minimising the environmental impact associated with the normal operation of the hotel in a sustainable manner. As an environmentally conscious company, The Langham Melbourne is committed to identifying and refining existing plans and policies, ensuring compliance with existing and future best practice standards, legislation and benchmarking in order to achieve sustainability. The Langham Melbourne develops, implements, records, measures and documents its stated environmental objectives whilst ensuring the social wellbeing of its colleagues, guests and suppliers.

The Langham Melbourne operates to the highest possible environmental standards. The hotel will ensure that all staff are aware of and have the necessary skills and awareness of the its plans and policies to carry out their roles and responsibilities efficiently.

The Langham Melbourne commits to:

- Reducing energy and resource consumption
- Implementing the use of environmentally friendly products and services
- Implementing water saving practices
- Reducing waste going to landfill and implementing in-house recycling programs
- Training staff through the group-wide 'Green Team' program and working with suppliers, clients and guests to develop and implement best practice standards to ensure sustainability
- Giving preference to producers and suppliers of goods and services of local origin where possible.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products.

Accolades Received

- ✓ Winner of the AHA Victoria 2010 Environmental Best Practice Hotel of the Year
- ✓ AHA Green Accredited
- ✓ Earth Check (Green Globe) Silver.

Projects to be Completed

- ✓ Food waste recycling
- ✓ Green power options
- ✓ Organics recycling.

Other

The Langham Melbourne is currently the leading Victorian hotel in the water management field according to the Melbourne Water Board. Projects instrumental in achieving a 32% reduction in water usage from 81,600m³ to 54,200m³ in 2009 include:

- Installation of a laundry water recycling system saving 16.5 million litres of water per annum
- Installation of deluxe showerheads in the guest rooms decreasing water flow from 18 litres to nine litres per minute
- Saving three million litres per annum with the installation of three waterless woks in Melba restaurant
- The installation of a water harvesting system to service the hotel's feature fountains and to water the front garden, saving 550,000 litres per annum.

The Langham Melbourne's waste policies show a reduction of waste to land fill from 495 tonnes in 2007 to 447 tonnes in 2009. Key projects that saw 23% of waste being recycled or reused in 2009 include:

- Glass recycling from 67 tonnes in 2007 to 97 tonnes in 2009
- Cardboard recycling from eight tonnes in 2007 to 36 tonnes in 2009

- The recycling of 162 kilograms of batteries
- Reduction in the use of individual glass condiment jars in Melba restaurant
- Supplying fresh rather than bottled water for conferences.

THE SEBEL ALBERT PARK

www.mirvachotels.com/sebel-albert-park-melbourne

The Sebel Albert Park has partnered with Cleaner Climate, Australia's leading travel carbon consultancy, in developing a low-carbon offset program.

The hotel now offers event guests the option of offsetting the carbon emissions generated by the business activities of their events through a contribution of two Australian dollars per person, per day of the event, with proceeds going to the development and support of clean energy projects in developing countries.

The projects the hotel is supporting are:

- Bargaran Mini Hydro project in Kullu, India
- MGP rice Husk to Energy project in Surin, Thailand.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ NABERS- the National Australian Built Environment Rating System - is a performance-based rating system for existing buildings. NABERS Hotel measures the energy or water consumption of a hotel on a scale of one to five stars, reflecting the performance of the building relative to the market, from least efficient (one star) to best practice (five stars). Two and a half stars is the current market average
- ✓ AHA Green Accredited
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options.

THE WESTIN MELBOURNE

www.westin.com.au/melbourne

The Westin Melbourne embraces its responsibility for environmental stewardship amongst the Australian business community and is committed to integrating leading environmental practices and sustainability principles into its core business strategy.

Part of The Westin Melbourne's commitment includes offering guests the ability to offset their accommodation and meetings.

The hotel is working actively to reduce the carbon footprint of its business activities and is continually innovating and improving on current practices. Some of these commitments include:

- Establishing and reporting on key environmental performance indicators
- Developing a carbon emissions offsetting program
- Conserving natural resources
- Minimising waste and pollution
- Raising environmental awareness among associates and guests.

The Westin Melbourne's goal is to become an industry leader for reducing and managing its carbon footprint. The Westin Melbourne has the strong belief that economic growth and the wellbeing of society are inextricably tied to the health of the environment. By blending an upscale, luxury hotel experience with low impact living practices, The Westin Melbourne offers guests the peace of mind that they are doing business with an organisation that has the environment in mind.

Water Management

- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products.

Projects to be Completed

- ✓ Organics recycling.

Other

The Westin Melbourne offers carbon neutral visits through a process of measuring the carbon emissions generated through an accommodation stay or meeting event and then compensating for, or "offsetting", those emissions by investing in projects that reduce the amount of greenhouse gas emitted globally into the atmosphere.

By buying carbon credits from clean renewable energy sources, The Westin Melbourne is accelerating the transition to a clean energy future and investing in technologies that provide long term solutions to global warming.

URBAN CENTRAL ACCOMMODATION

www.urbancentral.com.au

Urban Central Accommodation has implemented a number of environmentally sustainable practices and is taking part in the Grow Me the Money scheme.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ South East WaterMAP
- ✓ Grow Me the Money.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives

Projects to be Completed

- ✓ Solar power options.



AUDIOVISUAL & COMPUTER HIRE

AUDIOVISUAL & COMPUTER HIRE

NES ELECTRONIC HIRE

www.nes.com.au

NES Electronic Hire now offers full duplex printers, which potentially reduces paper consumption by 50%.

As NES renews its fleet of large screen displays its changing from plasma to LCD where possible.

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Energy efficient globes.



CONVENTION BUREAUX & TOURISM ORGANISATIONS

CONVENTION BUREAUX & TOURISM ORGANISATIONS

BALLARAT REGIONAL TOURISM

www.visitballarat.com.au

Ballarat is committed to sustainability and environmental practices. Ballarat's original conservation strategy was prepared in 1991 and was one of the first strategies of its kind in Australia, making Ballarat a leader in the field of environmental planning at the time.

Since then, Ballarat has implemented a range of initiatives, demonstrating its commitment to sustainability. The City of Ballarat has reduced its water consumption by 49% based on 1999/2000 figures, which pre-date the introduction of water restrictions. Through its Local Greenhouse Action Plan, Ballarat has made a commitment to achieve a 20% reduction in greenhouse gas emissions from its activities, which are monitored annually.

Ballarat also has a strong culture of community involvement in environmental activities with key organisations such as the Ballarat Environmental Network, Leigh Catchment Group and numerous landcare, environmental and other clubs throughout the region.

Water Management

- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use.

Program Participation

- ✓ Member of ICLEI Cities for Climate Protection Program (CPP)
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Tree planting
- ✓ Environment management plan
- ✓ Environmental audit.

BUSINESS EVENTS GEELONG

www.businesseventsgeelong.com.au

Business Events Geelong ensures that its office and work practices are maintained in a way that is environmentally sustainable. From an office perspective, it has implemented initiatives such as turning off lights when no one is in the office and automatic double-sided printing.

Business Events Geelong also avoids printing when necessary and keeps most of its business online and via email. It also has a strong focus on its website as the main tool for conference organisers, rather than printed documents and promotes green initiatives of local conference operators.

Waste Management

- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Program Participation

- ✓ EC3 Global.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport

Accolades Received

- ✓ Earth Check (Green Globe) Silver

CITY OF MELBOURNE

www.melbourne.vic.gov.au

City of Melbourne's Tourism Environmental Action Plan 2009 – 2013 addresses the challenge of growing tourism demand in the City of Melbourne as tourism activity puts pressure on the environment with additional resources and energy consumption as well as waste generated and carbon emissions.

The three year action plan identifies roles and responsibilities in achieving the Council Plan's Eco City goals of Melbourne as an environmentally sustainable destination with a focus on:

- The operation of the City of Melbourne's visitor information services
- Influencing the behaviour and choices of visitors to Melbourne
- Effectively contributing to the City of Melbourne as a sustainable tourist destination
- Working in partnership to improve environmental performance of the tourism industry
- Resource use that relates to tourism activity in the City of Melbourne, in particular energy, water, paper and materials and minimise waste and carbon emissions.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Check (Green Globe) accreditation.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Achieved Earth Check (Green Globe) accreditation (Bronze) for Melbourne Visitor Centre, Melbourne Visitor Booth, Melbourne City Tourist Shuttle, City Ambassador Program and Tourism Melbourne Administration.

Projects to be Completed

- ✓ Environmental audit
- ✓ Environment management plan
- ✓ Tree planting
- ✓ Organics recycling
- ✓ Green Power options
- ✓ Solar Power options.

Other

Tourism Melbourne (City of Melbourne) has delivered a number of projects with significant milestones in tourism sustainability:

- Advancing Sustainable Tourism as one of the seven themes of the City of Melbourne Tourism Plan 2007-2012
- Savings in the City program-assisted 30 accommodation properties to improve environmental performance
- Commissioned the Carbon Footprint for Tourism Report
- The Metlink partnership which promotes sustainable travel options
- Developed Ten Tips for Treading Lightly in partnership with Destination Melbourne
- Tourism Sustainability Breakfast and Forum, Tourism in the Green Economy
- Responding to Global Financial and Climate Imperatives.

DESTINATION MELBOURNE

www.destinationmelbourne.com.au

Destination Melbourne is committed to ensuring it provides environmental and social sustainability within its own business operations, and leadership to the broader tourism sector by engaging in the following activities:

- Developing an environmental policy and implement an environmental action plan with assistance from the 'Grow Me the Money' program
- Undertaking Earth Check (Green Globe) accreditation program
- Maintaining accreditation with the Australian Tourism Accreditation Program
- Further developing and promoting 'Treading Lightly' - an environmental awareness campaign that educates visitors about how to minimise their footprint when travelling
- Procuring processes to place a higher value on products and services that are sourced locally and demonstrating commitment to environmentally sustainable practices
- Encouraging employees to support sustainable business practices, involvement in the company 'green team' and staff volunteer program.

Water Management

- ✓ Use water jugs/reusable water bottles.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Check (Green Globe)
- ✓ Grow Me the Money.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options
- ✓ Organics recycling
- ✓ Tree planting
- ✓ Environmental audit.

GREATER SHEPPARTON CITY COUNCIL

www.greatershepparton.vic.gov.au

Greater Shepparton City Council is a firm believer in sustainability and green initiatives and ensures that it always follows the correct procedures when purchasing items for use throughout Council.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ Waste Wise.

Strategies Implemented

- ✓ Staff green team
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of low emission/hybrid cars/buses.

Projects to be Completed

- ✓ Solar Power options
- ✓ Green Power options
- ✓ Organics recycling
- ✓ Tree planting.

MELBOURNE CONVENTION + VISITORS BUREAU

www.mcvb.com.au

MCVB launched Melbourne's 'Green Credentials' Report in 2008. The Report lists the environmentally friendly initiatives of leading Business Events suppliers, from hotel and transport providers, to venues and caterers. This enables event planners to take into consideration the environmentally friendly initiatives of leading suppliers when booking Business Events in Melbourne.

An Australian Convention Bureau first, MCVB is the foundation sponsor of an Events Carbon Calculator. Designed by the Carbon Reduction Institute, the Calculator enables event planners to calculate and offset the emissions of events held in Melbourne.

MCVB launched a green, low carbon impact incentive travel program website, making organising green incentive programs in Melbourne and Victoria easier than ever before. The website includes Victoria's top ten green incentive activities, sample itineraries, advice on planning a green Business Event in Melbourne and a 'Green Check-list' for Business Events.

MCVB makes planning a green event easy through publishing a 'Green Check-list' in the Melbourne Planner's Guide, and by allocating a 'green logo' on the 'Find a Supplier' section of the MCVB website to promote green contributors.

Water Management

- ✓ Use water jugs/reusable water bottles.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse sign, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use of/promote public transport.

Accolades Received

- ✓ Awarded the 2010 'Corporate Social Responsibility' award for organisations with 30 staff or more.

Other

MCVB set a new benchmark for exhibitions in Australia, running every Asia-Pacific Incentives and Meetings Expo (AIME) since 2008 as a low carbon event, offsetting carbon emissions where possible.



EVENT MANAGEMENT

EVENT MANAGEMENT

ASN EVENTS

www.asnevents.com.au

ASN Events is entering its fifth year of public and private commitment to improved sustainability in both its office and onsite conference facilities. ASN is recognised by Sustainability Victoria as having reached silver certification in their Waste Wise business program. ASN has implemented internal (office) initiatives such as water saving, recycling of hard and organic rubbish and energy saving devices. From a conference organisation perspective, it has streamlined its online registration process to reduce waste and ASN influences venues to provide sustainable facilities and catering. It also aligns itself with clients who have similar environmental values and philosophies and is also recognised as running events with carbon neutral targets.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Waste Wise (Sustainability Vic) South East Water Support 155 Business Program.

Strategies Implemented

- ✓ Staff green team
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products.

CONFERENCEPLUS AUSTRALIA PTY LTD

www.conferenceplus.com.au

Conferenceplus Australia shuts down all of its equipment at the end of the day (no stand by). The company also has a rule that all discarded A4 paper printouts are retained and the blank side of each used for inter-office communications. Paper is recycled and collected fortnightly and printer cartridges are refilled.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products.

DG GLOBAL

www.dgglobal.com.au

DG Global acknowledges the global issue of climate change and its responsibility to producing events with minimal impact to the environment. DG Global is committed to providing a quality service in a manner that ensures a safe and healthy workplace and minimises potential environmental impact. The company operates within relevant legislation and strives to use pollution prevention and environmental best practices in all its operations.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport.

EPICURE SPECIAL EVENTS

www.epicure.com.au

Epicure Special Events implemented a Sustainable Food Philosophy to ensure it uses local suppliers and seasonal produce to support local industry and reduce carbon emissions through food transport. Epicure's menus are seasonal (spring/summer and autumn/winter) so it uses produce when it's at its best - in season.

Epicure's seafood policy ensures it only uses local seafood; nothing is imported. As a minimum standard, its eggs are barn raised, extra virgin olive oil must be from a local origin and organic food is encouraged or featured where practical.

Epicure's partnership with SecondBite ensures any surplus food is redistributed to agencies and individuals in need.

Program Participation

- ✓ SecondBite.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Earth Check Lite.

MCI AUSTRALIA

www.mci-group/australia

Part of the MCI Group's approach to corporate Social Responsibility (CSR) is based on the principles of the triple bottom line: people, planet, profit.

MCI Australia feels that it has an obligation to grow its business sustainably and responsibly in a way that supports communities and safeguards the environment. Furthermore MCI Australia believes that if it finds the right balance, its business will continue to prosper and bring value not only to its current stakeholders, but also to future generations.

The company's dedicated CSR experts and local office champions are integrating social and environmental considerations into the day-to-day operational practices, policies, strategies and projects of the company.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting

- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Meetings & Events Australia CSR Award for Excellence 2009.

Other

MCI Australia's Green Zone, comprises eco-monitors from each office, proactively monitoring the company's and its clients' adoption and implementation of 'green' and CSR policies. It advises clients on ways to reduce their meetings' footprint.

KOJO EVENTS

www.kojoevents.com.au

Kojo Events takes environmental sustainability and corporate social responsibility very seriously.

This commitment is reflected in the management and administration of Kojo and its nourishment of the social and natural ecologies of which it forms part of. Kojo also embodies the principles and practices of sustainable living that are the subject and object of its business activities.

Kojo's use of the term sustainability is that which is defined in The Australian National Strategy for Ecologically Sustainable Development. Through Kojo's Environment Improver Committee it takes great care to ensure its events have as little impact on the environment as possible. The CEO ensures the overall implementation and coordination of environmental management systems are a direct initiative of the Environment Improver Committee by:

- Ensuring Kojo's properties are to the highest standards with relevant statutes and regulations (such as environmental protection, occupational health, safety and welfare, equal employment opportunities, building codes)
- Raising awareness and encouraging action for environmental improvement through training and general education of staff, freelancers and contractors
- Ensuring compliance with all relevant laws and regulations
- Leading by example in addressing Kojo's impact on the community and the environment
- Continually improving Kojo's environmental performance by going beyond compliance to maximise social good and minimise its adverse environmental impacts.

Water Management

- ✓ Dishwasher economical cycle
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Printing double-sided where possible
- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options.

Other

Kojo monitors and evaluates its performance on a regular basis, using agreed indicators where appropriate to report to the Board. Indicators include targets for reduction in water usage and energy consumption, purchase of renewable energy, conversion to paperless administration, use of recycled products and greenhouse emissions offset.

MELBOURNE CONVENTION AND EXHIBITION CENTRE

www.mcec.com.au

The Melbourne Convention and Exhibition Centre (MCEC) is the world's first 'Six Star Green Star' rated Convention Centre and is proud to have received this prestigious recognition from the Green Building Council of Australia.

The Melbourne Convention Centre's innovative sustainable design and operational features ensure the comfort of delegates and protection of the environment go hand-in-hand. Some key features are as follows:

- Indoor temperatures are created by technically advanced displacement ventilation systems to the plenary and main foyer, providing high quality conditioned air and creating an excellent indoor environment quality
- A black water treatment and recycling plant
- Designated waste recycling areas
- Light fittings and switches are selected, positioned and programmed in order to minimise energy consumption and create flexible lighting environments
- Solar hot water systems designed to produce 100 per cent of the public amenity hot water requirements
- Way finding signage to accommodate public transport users and users of alternative modes of transport such as cyclists
- Maximisation of natural light via extensive use of selected glass on the north and north east facade.

Water Management

- ✓ Water Management
- ✓ Water management system/water plan
- ✓ Water tank/rainwater tanks
- ✓ Black water treatment plant for toilet flushing, irrigation and cooling towers
- ✓ Water efficient fixtures and fittings
- ✓ Water saving shower heads.

Waste Management

- ✓ MCEC waste management plan in place
- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use green power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ Melbourne Waste Wise Network
- ✓ Forestry Stewardship Council
- ✓ Waste Wise.
- ✓ Earth Check
- ✓ Resource Smart
- ✓ Water Wise.

Strategies Implemented

- ✓ Staff green team
- ✓ Environment Management Plan
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products.

Accolades Received

- ✓ Earth Check (Green Globe) Bronze.

Projects to be Completed

- ✓ Introduction of Fluorocycle
- ✓ Application for Earth Check (Green Globe) Silver.

SAPMEA

www.sapmea.asn.au

sapmea proceeds with event planning by taking one step at a time as it believes this is the best approach to saving the world.

As *sapmea* learns more about environmental impacts, it is committed to positioning the company as an environmental leader amongst conference organisers in Australia.

In 2009, *sapmea* introduced its Green Team to remain abreast of green initiatives in business and work with a carbon emission reduction company to identify ways in which its clients can reduce or remove the carbon footprint of their conference and establish sustainable carbon emissions practices.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use.

Accolades Received

- ✓ *sapmea* was awarded the 2009 MEA state award for Corporate Social Responsibility award [6-30 Full Time Employees].

Projects to be Completed

- ✓ *sapmea* is looking into options and tools it can use to calculate a conference's carbon footprint, and offer the opportunity for clients/delegates to purchase carbon credits.

Other

A 'green actions' checklist has been developed with a series of suggestions and ideas that event planners can consider when planning their conference. *sapmea* staff discuss these options in the early stages of planning with the organising committee.

THE FULL PRETZEL PTY LTD

www.thefullpretzel.com.au

The Full Pretzel is committed to being as sustainable as physically possible in its office and events. Small steps make big impacts - recycling of all office materials including hardware, printing kept to a minimum, encouraging clients to host sustainable events, not using air conditioning or heating if not necessary, on non-event days encouraging staff to take public transport and actively seeking out suppliers (including hotels) that are like-minded.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Grow Me the Money.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport.

THIS SPACE EVENT STUDIO

www.thisspace.com.au

This Space has its own Environmental Event Policy that it adheres to ensuring that when creating and managing events it considers the environmental impact and develops environmental plans to ensure the lowest impact is achieved. This Space continually seeks best practice when staging events.

This Space has an environmental staging document that it provides to clients prior to pre-production, which forms a discussion paper that it uses to obtain its clients' thoughts on how to stage their event.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options
- ✓ Environment management plan.



FOOD & WINE

MEETING & UNIQUE VENUES

FOOD & WINE

LINK TOURS PTY LTD

www.linktours.com.au

Link Tours has been registered with Greenfleet for the past three years and is offsetting some of its carbon footprint with the planting of trees. This will assist in improving native habitats and water quality as well as reducing the impact on salinity and soil erosion.

Water Management

- ✓ Water tank/rainwater tanks
- ✓ Water saving shower heads.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use of/promote public transport.

Projects to be Completed

- ✓ Tree planting.

MEETING & UNIQUE VENUES

AIRLIE CONFERENCE CENTRE

www.police.vic.gov.au/airlie

Airlie Conference Centre, owned and operated by the Victoria Police is committed to sustainability.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse signs, name badges etc
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Sustainability audit/environmental plan.

BALGOWNIE ESTATE VINEYARD RESORT & SPA

www.balgownieestate.com.au

Balgownie Estate has undertaken a number of green initiatives including:

- Water harvesting throughout the entire resort, along with water efficient appliances, allowing the resort to be almost totally self sufficient in a good year
- Treatment and re-use of all waste water on the property, thus not having to use fresh water for irrigation
- Installation of power saving devices in all rooms along with energy efficient appliances and lighting throughout the resort
- Analysing LED upgrade
- Electric efficient heat pumps together with solar and gas heating systems, instantaneous gas hot water units
- Natural air flow through ventilation in all rooms
- Thermal massing insulation in walls and slabs along with appropriate shading and positioning of buildings
- Planting of predominantly Australian native plants, a number of Australian bush tucker plants and a vegetable garden, providing *Rae's Restaurant* with large amounts of fresh herbs and vegetables
- Continual education for staff and guests on Balgownie's initiatives and asking for assistance.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ LED lighting replacement
- ✓ Solar Power options.

BIRRARUNG RIVERBOAT

www.birrarungriverboat.com.au

Birrarung is a vessel that has been designed and built specifically to complement Melbourne's Yarra and Maribyrnong rivers. The main propulsion is provided by an electric drive motor which is designed to silently run and produce a small carbon footprint, compared to diesel engines. A single small generator is the main source of power aboard, minimising fuel consumption as well as exhaust fumes.

Water Management

- ✓ Water tank/rainwater tanks.

Energy Management

- ✓ Use Green Power/electricity.

Strategies Implemented

- ✓ Sustainability audit/environmental plan.

CITICLUB HOTEL (CQ FUNCTIONS)

www.cqmelbourne.com.au

CQ Functions and CitiClub Hotel have an ongoing commitment to the environment.

One of its directors is the founding member of The Carbon Alliance Group Limited (CAG), a not-for-profit, membership-based organisation that collects and disseminates information on climate change.

CitiClub Hotel has replaced all toilets with water saving dual-flush units. This represents a reduction in water usage from 21 litres to six litres per flush.

Signage is posted in all accommodation rooms encouraging guests to reuse their towels, thus requiring less overall washing volumes and water usage.

The building has recently installed new chiller units which comply with strict government regulations pertaining to water consumption.

CQ Functions provides filtered tap water for all events, not bottled water.

All conference and function rooms have double glazed windows ensuring less air conditioning and heating is required. In addition to this, all levels have single switch lighting outlets to minimise power usage along with long life globes.

CQ Functions strives to source only local produce, thereby keeping food miles to the barest minimum and reducing carbon footprint.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use of/promote public transport.

Projects to be Completed

- ✓ Solar Power options
- ✓ Green Power options
- ✓ Environment management plan.

EPICURE - AT THE ARTS CENTRE

www.epicure.com.au

Epicure Special Events implemented a Sustainable Food Philosophy to ensure it uses local suppliers and seasonal produce to support local industry and reduce carbon emissions through food transport. Epicure's menus are seasonal (spring/summer and autumn/winter) so it uses produce when it's at its best - in season.

Epicure's seafood policy ensures it only uses local seafood; nothing is imported. As a minimum standard, its eggs are barn raised, extra virgin olive oil must be from a local origin and organic food is encouraged or featured where practical.

Epicure's partnership with SecondBite ensures any surplus food is redistributed to agencies and individuals in need.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ SecondBite.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Use of/promote public transport.

Projects to be Completed

- ✓ Earth Check Lite.

EPICURE - AT THE MCG

www.mcg.org.au & www.epicure.com.au

Epicure at the MCG has undertaken Green Government Building Initiatives to reduce energy. Alternative water supply practices have been adopted to reduce water use by 80%.

Waste recycling and closed-loop waste programs also significantly reduce impact.

Treatment of organic waste onsite has been implemented to reduce organic waste quantity by 95%.

Water Management

- ✓ Water management system/water plan
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Program Participation

- ✓ Greener Government Building Initiative.
- ✓ SecondBite
- ✓ Earth Hour
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting

- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ ISO 14001 is in progress.

Projects to be Completed

- ✓ Green Power options
- ✓ Organics recycling
- ✓ Environment management plan
- ✓ Environmental audit.

Other

Venue initiatives are complemented by the Epicure Food Philosophy which has a focus on utilising fresh local seasonal produce (to reduce food miles and support local suppliers/economies) and sees Epicure work closely with local primary produces to ensure its offering is sustainable, cruelty free, and is of premium quality to the end customer.

EPICURE - AT THE MELBOURNE TOWN HALL

www.epicure.com.au

Epicure Special Events implemented a Sustainable Food Philosophy to ensure it uses local suppliers and seasonal produce to support local industry and reduce carbon emissions through food transport. Epicure's menus are seasonal (spring/summer and autumn/winter) so it uses produce when it's at its best - in season.

Epicure's seafood policy ensures it only uses local seafood; nothing is imported. As a minimum standard, its eggs are barn raised, extra virgin olive oil must be from a local origin and organic food is encouraged or featured where practical.

Epicure's partnership with SecondBite ensures any surplus food is redistributed to agencies and individuals in need.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Dual-flush toilets

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited
- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Earth Check Lite
- ✓ Bee-keeping on the roof of the Melbourne Town Hall
- ✓ Environment management plan
- ✓ Environmental audit.

EPICURE - ZINC AT FEDERATION SQUARE

www.zincfedsq.com.au

ZINC at Federation Square at Epicure Special Events has implemented a Sustainable Food Philosophy to ensure it uses local suppliers and seasonal produce to support local industry and reduce carbon emissions through food transport. Epicure's menus are seasonal (spring/summer and autumn/winter) so it uses produce when it's at its best - in season.

Epicure's seafood policy ensures it only uses local seafood; nothing is imported. As a minimum standard, its eggs are barn raised, extra virgin olive oil must be from a local origin and organic food is encouraged or featured where practical.

Epicure's partnership with SecondBite ensures any surplus food is redistributed to agencies and individuals in need.

Water Management

- ✓ Water saving tap filters and wash hoses in the kitchen
- ✓ Use water jugs/reusable water bottles
- ✓ Dual-flush toilets.

Waste Management

- ✓ Kitchen oil recycling
- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use.

Program Participation

- ✓ Green Table Australia
- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Sustainable Food Philosophy
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives.

Accolades Received

- ✓ Sustainable Seafood Guide.

Projects to be Completed

- ✓ Earth Check Lite.

GRAND HYATT MELBOURNE

melbourne.grand.hyatt.com

Grand Hyatt Melbourne is committed to environmental best practice and to the continual improvement of its environmental performance. It recognises its obligations both locally and globally and implements the requirements of all applicable environmental state and federal legislation and regulations.

Grand Hyatt Melbourne's vision:

- Manage environmental activities over which it has control and which may impact the environment
- All employees are required to comply with all applicable environmental legislation
- Commit to waste avoidance, waste reduction, reuse and recycling
- Reduce its consumption of materials and energy and to implement environmentally-sound waste management practices. This includes eliminating unnecessary energy use, pursuing a program of energy conservation and reviewing water usage
- Continue to promote schemes for the collection of materials appropriate for recycling and of disposing of waste.

Water Management

- ✓ Water management system/water plan
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited
- ✓ Earth Hour
- ✓ Savings in the City.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Environment management plan.

Other

Future initiatives:

- Implement energy saving initiatives through the findings of the hotel's audit and technical study
- The upgrade of building automation technology to control the hotel plant more efficiently
- The replacement of the hotel's old podium heating hot water plant to a new modern system
- Feasibility of composting green materials on site, profit to be placed against future green initiatives.

LEONDA BY THE YARRA

www.leondabytheyarra.com.au

The management of Leonda By The Yarra is committed to an eco-friendly and sustainable future and has implemented procedures to reduce their impact on the environment.

Water Management

- ✓ Installed waterless urinals.

Waste Management

- ✓ Reuse kitchen oil
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport.

LIBERTY CATERING CONCEPTS AT MELBOURNE ZOO

www.libertycatering.com.au

Liberty Catering Concepts' catering and service philosophy is simple; the very best quality food sourced locally, prepared onsite and served with care, with an overarching sustainable approach to all facets of service delivery.

Liberty Catering Concepts also supports the Zoo's philosophy of sustainability through all of its practices with locally purchased ingredients, low food miles and green procurement.

Forming alliances with local producers is a key focus for Liberty Catering Concepts. Its produce partnerships are based on quality and sustainably driven enterprises, which enhance the diner's experience by offering food that is interesting, has community ties and is culturally enriched.

Sustainability culture

At the venue level, Liberty Catering Concepts teams are focused on sustainable practice in all things they do, from menu planning through to food preparation and delivery.

No Palm Oil and more Fair Trade product

Liberty Catering Concepts suppliers and products have been selected with a particular focus on the absence of Palm Oil. To further this stance it has, as part of its supplier relationship, asked them to declare products that contain Palm Oil or have Palm Oil had used in their processing.

Liberty Catering Concepts also uses Fair Trade coffee.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water filters fitted with efficient backwash
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options
- ✓ Green Power options
- ✓ Environment management plan
- ✓ Environmental audit.

MUSEUM VICTORIA

www.museum.vic.gov.au

Museum Victoria's Venues are committed to excellence in environmental sustainability management.

Museum Victoria's mission is to actively work towards minimising the impact of human life on the environment which it will do, both directly and indirectly, through the development and application of sustainable practices, and through gathering, developing and sharing knowledge with its clients, visitors, staff and the community.

Museum Victoria seeks to actively participate in the search for solutions to this global issue. It is committed to the incremental development of an environmentally sustainable culture and operation in everything the Museum does. This goes beyond its efforts to reduce emissions from the buildings it occupies, to include its approach to events, collections, research, education and public programs.

It is in this context of climate change and how Museum Victoria responds to it that the objective of its environmental sustainability policy is to support the strategic plan direction of "environmental responsibility". This policy will enable the realisation of this objective by outlining the requirements, responsibilities and accountabilities associated with the development and maintenance of integrated environmental practices and a culture of sustainability.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

PETER ROWLAND CATERING

www.peterrowland.com.au

Peter Rowland Catering places a very high priority on issues relating to the maintenance and care of the environment. Its approach to environmental sustainability management is one of continuous improvement through the enhancement of the skills, knowledge and commitment of its organisation.

Peter Rowland Catering is also committed to the prevention of pollution and applies this philosophy in practical terms to all operations to reduce the depletion of natural resources and to minimise waste.

Actions include:

- Green purchasing principles and practices
- Water and energy conservation and efficiency measures where possible
- Improving operational efficiencies
- Reducing dependence on fossil fuels in transportation.

Peter Rowland Catering aims to reduce or eliminate the quantity and cost of waste produced with a waste management program, which will minimise, contain, control and dispose of waste in a sustainable and acceptable manner.

Its management and supervisors are responsible for ensuring:

- Waste disposal arrangements are regularly reviewed and updated
- Personnel are aware of and trained in waste management procedures
- Resources, materials and procedures are in place for containing waste
- Unwanted products, chemicals or equipment are considered for use in other areas of the company.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers

- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ SecondBite
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Green Power options
- ✓ Organics recycling
- ✓ Tree planting
- ✓ Environment management plan
- ✓ Environmental audit.

Other

Food and Beverage Production

Peter Rowland Catering regularly seeks suppliers who are able to prove their farming and harvesting processes are sustainable and can exhibit minimal impact on the environment through the company's green purchasing policy. The policy is as follows:

- All meat and seafood is 100% Australian
- 90% of cheeses used are Australian, sourced from north eastern Victoria and regions in New South Wales
- All eggs are organic and free-range
- Seasonal menus include fruit and vegetables that are 100% Australian and sourced locally. Often organic produce is purchased through partner Melba Fresh
- Beverage lists are made up of 93% Australian wines, many by Elgo Estate, a market leader in the sustainable production of wine
- Cascade Green is listed in beverage packages; a 100% carbon offset preservative-free beer.

PGA LINKS MANAGEMENT

www.pgalink.com.au

PGA Links is a true pioneer and innovator in the use of recycled water. It operates the first residential developments in Australia of its type and size to use recycled water on such a large scale.

Class A recycled water irrigates the golf courses, parks and open space, and is used by residents for gardening and toilet flushing - creating significant savings on water bills.

PGA Links' green dream involves:

- Providing a regional wildlife sanctuary (especially important in times of drought)
- Preservation of open space, remnant vegetation and historic trees
- Protection of top soil from degradation and erosion
- Protection of water resources
- Rehabilitation of tracts of degraded land
- The provision of an environment to promote physical and mental wellbeing
- The preservation and promotion of Australian Indigenous flora and fauna
- Improve air quality and moderate temperature
- Utilise and treat water resources such as sewage, storm water and urban runoff
- Create and sustain a high quality environment
- All urban run-off is collected and treated on-site
- Biological retention systems composed of swales planted with native wetland species allow urban run-off to be collected in large wetlands for further biological treatment.

Water Management

- ✓ Water management system/water plan
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Organics recycling
- ✓ Tree planting
- ✓ Environment management plan
- ✓ Environmental audit.

RACV CAPE SCHANCK RESORT

www.racv.com.au/resorts

RACV takes its commitment to protecting the environment very seriously and continues expanding activities aimed at reducing the organisation's impact on the environment. All RACV resorts gained accreditation under the Sustainability Victoria Waste Wise program in 2010.

RACV Cape Schanck Resort participated in Earth Hour 2010 and has started to conduct internal staff awareness programs about its environmental initiatives.

It also has timers/sensors on lighting and fans across specific areas of the resort. Cape Schanck Resort has attained AAA Tourism ECO STAR accreditation.

In November 2010, RACV Cape Schanck Resort hosted an event in conjunction with Greening Australia where students from two local schools participated in tree planting as part of the Australian Sustainable Schools Initiative.

More than 2800 batteries were collected at centres across the state in the fifth annual RACV Great Battery Round-up. RACV donated five dollars for every battery received, resulting in a \$14,000 donation to the Royal Children's Hospital.

Another key activity related to promoting environmental sustainability is the annual RACV Energy Breakthrough event. This event enables students to design and build an energy-efficient vehicle, which is judged by RACV staff during a 24-hour endurance trial.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Tree planting.

Accolades Received

- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ Tree planting.

RACV CITY CLUB

www.racv.com.au/venues

RACV is committed to ensuring it is environmentally responsible in the conduct of its business, both through its corporate plan objectives and National Climate Change Policy Statement it has signed with all other Australian motoring clubs.

RACV's environmental responsibilities

In line with the RACV Environmental Management Framework, key environmentally sustainable actions have been included in the RACV Corporate Plan 2006-2009.

These include programs to develop, monitor and report key environmental indicators, develop and apply environmental design criteria and integrate environmental considerations into RACV's purchasing policies. Furthermore, RACV has worked closely with all Australian Automobile Association motoring clubs to produce a climate change policy statement and phase one project plan.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets
- ✓ Staff showerhead exchange program allowing exchange of 97 old showerheads for new efficient models courtesy of South East Water
- ✓ Water sub-metering installed at City Club
- ✓ Water captured and reused at all resorts.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc
- ✓ RACV achieved Sustainability Victoria Waste Wise Accreditation in 2009
- ✓ Waste streams recycled include: office paper, general paper, cardboard, mobile phones (each phone collected raising \$5 for charity), corks, toner cartridges, organics, comingled containers, light globes, toiletries from City Club accommodation
- ✓ All printers set to double side default.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes
- ✓ Carbon inventory reported for all sites

- ✓ RACV Energy Breakthrough event audited and offset
- ✓ Staff car-pooling program
- ✓ RACV Energy Breakthrough event for 10,000 students now in its 19th year.

Program Participation

- ✓ Earth Hour
- ✓ Waste Wise
- ✓ Forestry Stewardship Council
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan
- ✓ RACV Environmental Management Framework
- ✓ Annual Environmental Performance Reporting for all sites.

Accolades Received

- ✓ AAA Tourism Green Stars
- ✓ Tourism Victoria finalist (for RACV Energy Breakthrough)
- ✓ AAA Green Star Accreditation for all RACV Resorts.

Projects to be Completed

- ✓ Environmental audit
- ✓ Environment management plan
- ✓ Tree planting
- ✓ Organics recycling
- ✓ Green Power options
- ✓ Solar Power options
- ✓ Committee for Melbourne - Climate Change Taskforce member
- ✓ RACV Green Team Program
- ✓ Green Team News issued to staff monthly.

RACV INVERLOCH RESORT

racv.com.au/inverloch

RACV Inverloch Resort's pristine coastal location and outlook over the Bass Coast means that environmental sustainability is a natural extension of the Resort's extensive social and cultural commitments. The Resort's commitment is demonstrated through the integration of sustainability initiatives into building design, construction and everyday operational procedures. Importantly, it manages environmental sustainability from both traditional and contemporary perspectives, with a focus on the modern management of resource usage while encapsulating the environmental beliefs of the traditional land owners; The Bunurong People.

Water Management

- ✓ Landscaping designed so that no watering is required of any vegetation all year round
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Program Participation

- ✓ AHA Green Accredited.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Tree planting
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ AAA Tourism Green Stars.

Projects to be Completed

- ✓ Organics recycling
- ✓ Environment management plan.

STATE LIBRARY OF VICTORIA

www.slv.vic.gov.au

The State Library of Victoria is part of the government initiative 'Resource Smart', whereby it has a full action plan in relation to green initiatives across the library.

Water Management

- ✓ Flow restrictors on all taps
- ✓ Use water jugs/reusable water bottles

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Resource Smart
- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options
- ✓ Environment management plan
- ✓ Environmental audit.



SHOPPING

SPECIALIST SUPPLIERS

SHOPPING

HARBOUR TOWN SHOPPING CENTRE

www.harbourtownmelbourne.com.au

Harbour Town Shopping Centre has a number of environmentally sustainable practices in place.

Water Management

- ✓ Water management system/water plan
- ✓ Water tank/rainwater tanks
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Program Participation

- ✓ City West waterMAP.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

QUEEN VICTORIA MARKET PTY LTD

qvm.com.au

Queen Victoria Market aims to provide its customers with a high quality lifestyle experience. The Market considers that running a sustainable operation is one element of this experience and is committed to ensuring that its operating activities occur with minimum environmental impact. Since July 2010, Deli Hall and Meat Hall traders at Queen Victoria Market have been plastic bag free with a campaign to 'Bag the (Plastic) Bag'. Most of the Market's waste is produced from the processing of food or from food packaging.

The Market has an extensive recycling program that includes recycling the following wastes:

- Fat and bone, which is used in blood and bone fertiliser
- Fish offal, which is collected and processed for stockfeed and fertiliser
- Fats from grease traps and cooking oils from deep fryers, which can be processed into stockfeed or converted to biodiesel
- Paper and cardboard
- Plastic packaging
- Plastic and glass bottles and aluminium cans
- Timber/steel.

The Market has appointed a full-time Sustainability Officer, to work on projects to further improve the Market's sustainability performance.

Water Management

- ✓ Water management system/water plan
- ✓ Water tank/rainwater tanks.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse kitchen oil
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Waste Wise - Silver Certification
- ✓ SecondBite
- ✓ Earth Hour
- ✓ City West waterMAP.

Strategies Implemented

- ✓ Single use plastic bag free and the introduction of biodegradable bags
- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Ecobuy.

Projects to be Completed

- ✓ Fruit and vegetable and general merchandise area to be single use plastic bag free
- ✓ Organics recycling
- ✓ Environment management plan
- ✓ Environmental audit.

Other

Fair Trade

The Market has been accepted as a member of the Fair Trade Association; having met their criteria of serving fair trade tea and coffee in staff rooms. Fair Trade Association seeks greater equity in international trade for producers and workers in third world countries. The Association advocates paying a fair price to producers for goods and ensures better wages and conditions for workers.

SOMETHING AUSSIE

www.somethingaussie.com.au

Something Aussie utilises green initiatives on a daily basis; from recycling paper and water, to saving packaging and reusing signs for merchandising.

Water Management

- ✓ Dual-flush toilets
- ✓ Optional cleaning of linen and towels
- ✓ Use water jugs/reusable water bottles.

Waste Management

- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Reuse signs, name badges etc
- ✓ Use of environmentally friendly products.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Ventilation systems minimising heating/cooling needs.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Use of low emission/hybrid cars/buses
- ✓ Use of/promote public transport
- ✓ Use/provide biodegradable products
- ✓ Staff inductions and/or training on environmental practices.

SPECIALIST SUPPLIERS

CELEBRITY SPEAKERS

www.celebrityspeakers.com.au

Celebrity Speakers recycles everything they possibly can and turn all computers off every night.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use of/promote public transport.

EPR PRODUCTIONS

www.eprproductions.com

EPR Productions has installed solar power to run lights, hot water, etc. It has also installed sky lights to minimise electricity use and increase natural lighting.

The office is suitable for all types of weather and without relying heavily on heating or cooling and recycling bins are always used.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Optional cleaning of linen and towels
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options
- ✓ Organics recycling
- ✓ Tree planting
- ✓ Environment management plan
- ✓ Environmental audit.

GREEN PUBLISHING

www.greenpublishingmg.com.au

Green Publishing promotes sustainability in the workplace and to other businesses. All of its print jobs are printed on recycled paper from sustainable forests, and all printers use vegetable inks.

Green Publishing's web hosting service uses 100% wind power and all internal memos are sent via email.

Green Publishing also has a strict 'no print from email' strategy.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors

- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Locally sourced food/manufacturers
- ✓ On-site compost bin for organic waste
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/ lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Green Biz Check
- ✓ Earth Hour
- ✓ Forestry Stewardship Council
- ✓ Grow Me the Money.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options.

HARRY THE HIRER PTY LTD

www.harrythehirer.com.au

Harry the Hirer acknowledges its responsibility towards maintaining an environmentally friendly workplace, and understands it has a part to play in reducing its environmental footprint and implementing a green culture within the workplace. Accordingly, Harry the Hirer responsibly uses natural resources and energy. Within its offices and warehouses, it applies procedures to minimise wastage and recycles at every opportunity. On-site, its jobs are managed with a commitment towards environmental sensitivity. This mandate is run in conjunction with its responsibility to maintain a cost effective business. As part of the company's approach to sustainability, Harry the Hirer aims for its staff to be environmentally sensitive when performing their day-to-day activities.

Furthermore, Harry the Hirer is proactive in implementing new initiatives and ideas with the end goal of becoming a leader within the industry in the context of environmental sustainability.

Water Management

- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water filters fitted with efficient backwash
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Water and waste management
- ✓ Construction materials.

Other

Harry the Hirer is currently working on a number of initiatives in relation to sustainable design, using recycled materials and water-based printing instead of solvent based inks with signage. Harry the Hirer is constantly looking for more sustainable products to reduce its landfill quota for construction.

JAMES RICHARDSON CORPORATION PTY LTD

www.jamesrichardson.com.au

James Richardson is currently in the process of obtaining AS/NZS ISO 14001 Environmental Management Systems certification. Due to this, the company is introducing many recycling initiatives and reducing risk to minimise environmental impacts.

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives.

Accolades Received

- ✓ Undergoing certification in ISO 14001.

Projects to be Completed

- ✓ Environment management plan.

MELTOURS

www.meltours.com.au

Meltours is a green company and has been from its inception by running walking and bicycle tours through Melbourne.

Energy Management

- ✓ Transport by foot, bicycle or trams only.

Other

Meltours seeks out green companies and highlight's them on tours.

MICROHIRE

www.microhire.com.au

As a point of difference from competitors. Microhire has invested heavily in forestry and has over 80 hectares of mature forests to offset the AV power used on clients' events.

Microhire has an extensive range of equipment which minimises the impact on the environment, and in some cases, using this equipment results in a 90% reduction in electricity use.

Not only is Microhire committed to sustainability in its events but it also has an employee incentive program to support the environment and some of the victims of global warming and inequity as described by one of its employees 'Orphans for a Greener Future' program.

Microhire is continuously exploring and evaluating leading-edge technology in an effort to offer clients not only the latest technology available, but products that are energy efficient and affordable.

It is impossible to operate equipment without power consumption, but Microhire makes every effort to minimise its carbon footprint across its carbon life cycle.

Water Management

- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Hybrid vehicles/sensor key cards
- ✓ Solar Power options
- ✓ Green Power options.

Other

The Microhire group of company's newest division is Greenlux Lighting. Servicing Australia and New Zealand, Greenlux supplies the very latest in LED retrofit globe technology. Greenlux supply to commercial/industrial businesses and government sectors.

Greenlux's areas of expertise include the retrofitting of existing premises and new installations of office lighting, emergency lighting, retail lighting, museums, galleries, carparks and outdoor building lighting.

The award winning LED globe replacement range can reduce energy consumption by as much as 80%. Greenlux's range of LED Lighting products are of the highest technical standards available in the world today. All products are tested under laboratory conditions to ensure quality and performance.

MTA ENTERTAINMENT AND EVENTS

www.musictheatreaustralia.com.au

MTA Entertainment and Events has implemented a number of green initiatives including:

- Use very little water – only for drinking, toilets and washing dishes
- Boil the kettle when hot water is required but don't use any gas/electric hot water systems or urns
- Use the air conditioner sparingly
- Mostly walk, cycle or use public transport to and from work
- Send many things electronically
- Minimise the paper products posted and used at trade shows and events.

Water Management

- ✓ Use water jugs/reusable water bottles.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use.

Program Participation

- ✓ Earth Hour
- ✓ Grow Me the Money.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport.

PRINCIPLE DESIGN

www.principledesign.com.au

Principle Design is a studio with a conscience. Young and energetic, Principle Design pursues collective passion for innovative communication with a practical and progressive ideology based on green design fundamentals and ethical practice.

Its in-house resources are plentiful and diverse. With designers, illustrators and photographers under the one roof, Principle Design delivers integrated communication solutions across the full spectrum of traditional and new media applications, including identity programs, brochures, signage, annual reports and websites.

Focusing on the environment, education, arts and ecotourism sectors, Principle Design strives to help like-minded organisations achieve sustainable success.

Water Management

- ✓ Water management system/water plan
- ✓ Optional cleaning of linen and towels
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour
- ✓ Forestry Stewardship Council.

Strategies Implemented

- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products.

Accolades Received

- ✓ ISO 14001.

Projects to be Completed

- ✓ Organics recycling.

Other

Principle Design focuses its design services towards the environmental, education and tourism sectors.

Clients include: United Nations, Melbourne Water, Department of Sustainability and Environment, Environment Victoria, Birds Australia.

SOUTHERN COLOUR (VIC) PTY LTD

www.southerncolour.com.au

Southern Colour is very conscious of environmental issues and make every effort to minimise its waste. Southern Colour continually researches environmentally friendly products and new and innovative manufacturing processes that remove potential waste and harmful processes with potential to affect the environment. As a result, its current printing processes are the most environmentally friendly on the market today. Southern Colour adheres to all current governing laws and regulations set down by the State and Federal Governments in relation to Environmental and Conservation acts. It is also active in ensuring that all disposable waste materials are disposed of in accordance with these laws.

Water Management

- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Optional cleaning of linen and towels
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ 14001 Environmental Accreditation
- ✓ OH&S Accreditation
- ✓ Ecolour and PEFC
- ✓ Forestry Stewardship Council.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use/provide biodegradable products
- ✓ Sustainability audit/environmental plan.

Accolades Received

- ✓ Environmental Management Systems ISO 14001
- ✓ Occupational Health and Safety AS/NZS 4801.

Projects to be Completed

- ✓ Environment management plan
- ✓ Environmental audit.

Other

Southern Colour is in partnership with the Greenhouse Challenge. This is a Federal Government backed program which was set up in 1995 to work alongside businesses throughout Australia to reduce greenhouse emissions, accelerate the uptake of energy efficiency programs, integrate greenhouse issues into business decision making and provide more consistent reporting of greenhouse gas emissions levels.



TEAM BUILDING, CONFERENCE BRANDING AND ENGAGEMENT

TRANSPORT

TEAM BUILDING, CONFERENCE BRANDING AND ENGAGEMENT

THE MIND GALLERY

www.mindgallery.com.au

The Mind Gallery offset 100% of its direct greenhouse gas emissions produced in 2010 by supporting a CO2 Australia reforestation project. CO2 Australia establishes and manages Australian eucalypt forests which contribute to native wildlife habitat and reduce the effects of soil erosion and salinity.

In addition to this, The Mind Gallery tries to use recycled and eco friendly materials in its processes.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Tree planting
- ✓ Carbon offsetting.

TRANSPORT

GRAY LINE

www.grayline.com.au

There are a number of areas Gray Line has been working hard on to ensure sustainability and green initiatives are a priority. These include:

- A comprehensive recycling program for paper including print paper, fax, internal memos, meetings are all no longer paper based
- Low voltage bulbs
- Dryers (as opposed to paper towels) in toilets
- Productivity improvements to reduce waste and improve cycle times
- Right-sized brochure print runs, which helps reduce stock obsolescence
- Renewable paper sources: all brochure production is undertaken using a carbon neutral source; paper products from well-managed forests with PEFC accreditation and organically based inks
- Consider the environment before printing this email' prompt added to all outgoing emails
- Installation of shade blinds to block out sun in summer and reduce need for cooling
- Installation of 30,000 litre rainwater tank
- All operating fleet has been fitted with Euro 5 engines which far exceed required emission levels, reducing fuel consumption and CO2 output
- All coaches washed using recycled water
- A triple interceptor has been installed in workshop drains to ensure capture of 'dirty water' and recycled quarterly.

Water Management

- ✓ Recycled water is used in the bus wash
- ✓ Water tank/rainwater tanks

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc

Energy Management

- ✓ Energy efficient globes

Accolades Received

- ✓ Earth Check (Green Globe) Bronze

GREYDA TRANSIT MANAGEMENT

www.grenda.com.au

Grenda Transit Management is increasingly aware of its responsibilities to the environment and running its business entities to reflect its long-term dedication to sustainability.

Six 25,000 litre rainwater tanks have been installed at Grenda's Head Office/Depot to capture all the rainwater that falls on roofed areas of the site. The workshop roof water is stored and used for bus washing and toilet flushing. All Grenda depot sites have rainwater tanks installed.

Public transport is an environmentally sustainable solution to society's ever-increasing reliance on private motor vehicles. Grenda is regularly taking delivery of brand new Euro 4, luxury five-star coaches and Euro 5 coaches and buses. These vehicles have greatly reduced emissions and require in-service monitoring of exhaust emissions. Grenda's fleet is one of the youngest and most well-maintained in Victoria and this significantly reduces its environmental footprint. These low-emission coaches are ideal for corporate group transportation.

Grenda is also proud to be involved in Victorian trials of Hybrid Electric buses. With the Department of Sustainability and Environment, Grenda has invested in Victoria's first standard 12.5 metre route hybrid (diesel/electric) bus. The hybrid route bus is currently being tested to validate its fuel-saving and emissions levels.

Water Management

- ✓ Water management system/water plan
- ✓ Water efficient sprinklers/sensors
- ✓ Water tank/rainwater tanks
- ✓ Water filters fitted with efficient backwash
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Reuse signs, name badges etc
- ✓ Locally sourced food/manufacturers
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Ventilation systems minimising heating/cooling needs
- ✓ Sensor lighting systems
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Solar panels/power/hot water
- ✓ Energy saving key cards (air conditioner/lights)
- ✓ Energy efficient globes.

Program Participation

- ✓ Earth Hour.

Strategies Implemented

- ✓ Staff green team
- ✓ Staff inductions and/or training on environmental practices
- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses
- ✓ Sustainability audit/environmental plan.

Projects to be Completed

- ✓ Solar Power options
- ✓ Green Power options
- ✓ Environment management plan.

SITA COACHES

www.sitacoaches.com.au

Sita Coaches is very aware of environmental issues and the importance of minimising the impact its operations have on the environment. Some key areas where Sita has targeted and implemented strategies to ensure its impact is kept to a minimum include planting trees around the site and using recycled water to clean its fleet of buses.

Water Management

- ✓ Recycled water for washing buses
- ✓ Water management system/water plan
- ✓ Use water jugs/reusable water bottles
- ✓ Dual-flush toilets.

Waste Management

- ✓ Use of environmentally friendly products
- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Use Green Power/electricity
- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Use/provide biodegradable products
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses.

Projects to be Completed

- ✓ Solar Power options
- ✓ Green Power options
- ✓ Organics recycling
- ✓ Tree planting.

SKYBUS

www.skybus.com.au

SkyBus is a greener way to travel. When delegates choose to travel on SkyBus between the Airport and the city they all leave a smaller carbon footprint. SkyBus supports Greenfleet and plants over 7,000 trees each year to offset carbon emissions from its fleet's fuel consumption. SkyBus operates 24 hours/7 days a week- over 250 trips a day moving in excess of two million passengers.

- ✓ Water management system/water plan
- ✓ Water tank/rainwater tanks
- ✓ Water saving shower heads
- ✓ Dual-flush toilets.

Waste Management

- ✓ Encourage a reduction in paper usage by communicating electronically
- ✓ Recycle paper, rubbish, print cartridges, aluminium, metal etc.

Energy Management

- ✓ Switch off computers/lights/air conditioners when not in use
- ✓ Energy efficient globes.

Program Participation

- ✓ GreenFleet.

Strategies Implemented

- ✓ Communication to staff, guests, clients and/or suppliers about green initiatives
- ✓ Tree planting
- ✓ Carbon offsetting
- ✓ Use of/promote public transport
- ✓ Use of low emission/hybrid cars/buses.

CONCLUSIONS

Implementing environmentally sustainable practices into daily activities and business plans in the Business Events industry is becoming increasingly essential as the demand for environmentally responsible events continues to rise.

Given that every business has a carbon footprint, it is important that each recognises its social and ethical obligation to minimise its environmental impact, by recycling, reducing and reusing materials where possible. This Report highlights that many Melbourne and regional Victorian businesses within the Business Events industry have risen to the challenge and are committed to environmental sustainability best practice.

Impressively, the number of businesses participating in Melbourne's 'Green Credentials' audit has risen this year by 6%. Furthermore, every component of the audit has shown an increase in participation.

The largest area of improvement pertained to waste management, where 100% of respondents said they encouraged paper reduction procedures by communicating electronically wherever possible, up 78% from 2010. Furthermore, the fact that 100% of respondents participate in this particular initiative along with recycling paper, glass, bottles and print cartridges is not only exceptional but also proof of their allegiance to reducing their carbon footprint.

Fundamentally, the contents of this Report will allow the demand for green events to be more easily met; by utilising the Melbourne's 'Green Credentials' Report, event planners and buyers can now book and stage environmentally responsible Business Events in Melbourne and regional Victoria.

MCVB is extremely proud to identify and promote the green initiatives being undertaken by Melbourne and regional Victoria's leading Business Events suppliers. This Report further enhances and showcases Melbourne's international reputation as a leading, environmentally responsible Business Events destination.

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